



Dear Reviewer,

Thank you for agreeing to provide a letter of reference supporting an applicant for a FOREA Educational Scholarship. The selection process is very competitive, and a strong letter of reference is a critical component in the selection process.

Please include specific information on your relationship to the applicant, your role in her/his training and the applicant's specific skills and accomplishments. We recommend that your letter includes specific information relating to applicant and that you avoid generalizations about her/his abilities. For example, rather than simply stating that the applicant is a strong writer, mention that s/he wrote a prize-winning essay. Special awards or recognition for her/his accomplishments should be highlighted.

The selection committee, where possible, would appreciate your comments on the following:

- Leadership potential
- Abilities/Strengths
- Dependability
- Consistency
- Determination
- Motivation
- Personal Character
- Contributions to program and community

The Committee thanks you again for your support and valuable input.

Respectfully,

Carole M. Panton

Chair, FOREA Educational Scholarship Committee